



## JPI Cultural Heritage and Global Change

### Heritage Plus Call

Guidelines for Applicants: pre-proposals

Deadline for submission of pre-proposals: **28<sup>th</sup> April 2014**

This guidance should be read alongside the Frequently Asked Questions and Glossary documents.

#### 1. Introduction

Under the ERA-NET Plus action "Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites" co-funded by the Seventh Framework Programme (FP7) of the European Commission, this call is for pre-proposals advancing research primarily on tangible cultural heritage including the interlinked aspects of digital and intangible heritage<sup>1</sup>.

Heritage Plus is co-funded by various agencies in 15 participating countries (see **Annex A**) and the European Commission with a total budget of 9.0 million EUR. Heritage Plus is part of the Joint Programming Initiative in Cultural Heritage and Global Change (JPICH, [www.jpi-culturalheritage.eu/](http://www.jpi-culturalheritage.eu/)). The Heritage Plus funding model agreed by the funders will ensure that the highest ranked proposals are funded.

Three broad topics have been identified to advance research in this area. These have been drawn from areas identified in the Strategic Research Agenda for the JPICH.

#### Aims of HERITAGE PLUS

The Heritage Plus call is designed to generate new, research-based knowledge to promote the sustainable use and management of cultural heritage and so to meet societal challenges and contribute to the development on the society.

This HERITAGE PLUS Joint Call will be designed to fund excellent collaborative, transnational, interdisciplinary, innovative R&D projects focussed mainly on tangible cultural heritage research,

---

<sup>1</sup> Cultural heritage exists in tangible, intangible and digital forms. Tangible heritage includes artefacts (for example, objects, paintings, archaeological finds etc), buildings, structures, landscapes, cities, and towns including industrial, underwater and archaeological sites. It includes their location, relationship to the natural environment and the materials from which all these are made, from prehistoric rock to cutting edge plastics and electronic products. Intangible heritage includes the practices, representations, expressions, memories, knowledge and skills that communities, groups and individuals construct, use and transmit from generation to generation. Digital heritage includes texts, databases, still and moving images, audio, graphics, software and web pages. Some of this digital heritage is created from the scanning or converting of physical objects that already exist and some is created digitally, or 'born digital'. Whatever its genesis, it needs constant maintenance and management to be retained. Reference: JPICH SRA. For further detail on the definition of tangible and intangible heritage, please refer to: *UNESCO, Convention concerning the Protection of the World Cultural and Natural Heritage, Paris, 16 November 1972; UNESCO, Convention for the Safeguarding of the intangible Cultural Heritage, Paris, 17 October 2003.*

while not excluding the interlinked aspects of intangible and digital heritage. The Strategic Research Agenda for the JPICH recognises that different types of heritage cannot be seen as separate entities and so any investigation of tangible heritage through projects funded through this call should also explore its intangible and digital aspects. An important outcome of the HERITAGE PLUS Call will be maximising the impact and added value of the research undertaken to non-academic stakeholders such as policy makers but in particular to NGOs and business, including SMEs. The intention is to narrow the gap between cultural heritage research and the implementation of the resulting knowledge to solve problems relating to the assessment, protection and management of cultural heritage.

**Proposals that include ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high value tools applied over the short to mid-term will be prioritised in the assessment process.**

The aims of the call are:

- to support well-defined, interdisciplinary and collaborative R&D projects of the highest quality and standards that will lead to significant advances in our understanding of cultural heritage across the broader research community and in society.
- to maximise the value of research outcomes by promoting their transfer to individuals and organisations outside the immediate research community, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public; where appropriate, to facilitate the knowledge transfer of those outcomes to both the research community and society where they will make a difference.
- to support a range of interactions and partnerships between cultural heritage researchers and a variety of user communities, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public.
- to generate new and exciting knowledge exchange opportunities, foster entrepreneurial talent, and stimulate innovation so improving the competitiveness, productivity, and performance of businesses and commercial enterprises.

## **2. Research Topics**

The research topics on which the Heritage Plus Call is focused on have been drawn from areas identified in the Strategic Research Agenda for the Joint Programming Initiative in Cultural Heritage and Global Change ([www.jpi-culturalheritage.eu/2014/02/strategic-research-agenda-sra/](http://www.jpi-culturalheritage.eu/2014/02/strategic-research-agenda-sra/)). While applicants will be asked to identify a main topic which will be addressed by their project, they are not formally required to work on a single topic. It is therefore acceptable for a project to address issues from more than one of the Heritage Plus topics to help address the broader challenges affecting cultural heritage.

Cultural heritage is a complex area requiring an interdisciplinary approach. Proposals will be expected to integrate existing and available knowledge in different fields of study from as many disciplines as possible in order to move the field towards truly interdisciplinary heritage studies. It is hoped that applicants will encourage the inclusion of researchers in their projects from these areas and from other disciplines not previously associated with research on cultural heritage.

**The topics are set out below with indicative statements and questions – these are intended to explain the topics and stimulate proposals, not to prescribe or specify the projects to be funded.**

The topics are:

### **1. Safeguarding tangible cultural heritage and its associated intangible expressions**

This topic could include, for example, research into:

- developing materials, technologies, procedures and systems for the long-term monitoring and maintenance of all forms of heritage (including modern heritage), taking into account integrity and authenticity of the different historical and environmental contexts and historical layers of cultural heritage
- investigating changes in landscapes, sites, structure and material in the context of different environmental and global changes (including insights into material decay etc), and also the relationship between material and the site itself
- developing tools for decision making based on integrated risk assessments (assessing value and loss of value for example)

### **2. Sustainable strategies for protecting and managing cultural heritage**

This topic could include, for example, research into:

- understanding how the significance and the values that landscapes, sites, buildings and artefacts hold for individuals and communities is influenced by global changes
- opportunities for the production, recognition, revitalisation and regeneration of landscapes, sites, buildings and artefacts (including digital heritage and digital representations of)
- how the interaction and dialogue with heritage users influences the management of heritage and its environment
- the changing rights and responsibilities around cultural heritage including changing forms of access and governance, both nationally and more broadly;
- understanding the meanings that cultural heritage holds for people and how they perceive, use and interpret it;
- developing methodological tools for 'integrated landscapes'.

### **3. Use and re-use of all kinds of cultural heritage**

This topic could include, for example, research into:

- how to balance historical integrity and authenticity to ensure that the interpretations and management (including access) of landscapes, sites, buildings and artefacts by different publics are taken into account, including in pluralistic societies
- how built and natural heritage is affected by the rebalancing between the surrounding natural environment and cultural and societal developments, including regulation and an exploration of planning and architecture/design issues
- an exploration of the contested and conflicting issues around access to cultural heritage, for example tourism vs. conservation, sustainability, authenticity etc
- exploring and integrating the available cultural heritage knowledge and information around use and reuse of heritage from different fields of study including, but not limited to, art history, science, digital heritage, conservation and maintenance, in order to move the field towards truly interdisciplinary heritage studies

### 3. Eligibility

For this call each individual country's eligibility rules apply for the teams located in that country. Prior to submitting a proposal, applicants should check the eligibility criteria for each country, which can be found in **Annex A** along with contact details for participating agencies in each country. If you have any questions regarding the criteria please contact the relevant funding organisation in order to verify the criteria.

**To be eligible, proposals must be:**

- **Submitted via the JPI Cultural Heritage website before the submission deadline ([www.jpi-culturalheritage.eu/joint-call/](http://www.jpi-culturalheritage.eu/joint-call/))**
- **Eligible, with respect to the relevant National Eligibility Criteria**
- **Complete and in the prescribed format**

**Please note that if any of the research teams or application forms are ineligible at the pre-proposal stage of this call, the whole project will be deemed ineligible and withdrawn.** Applicants are strongly encouraged to check the eligibility rules for each country carefully before applying to this pre-proposal stage.

#### **Eligibility of Applicants**

**In these guidelines, the term 'researcher' refers to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies providing they are eligible according to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs.**

- Only researchers located in the countries participating in the Heritage Plus Call are eligible to apply, irrespective of their nationality. These are: Belgium, Cyprus, Denmark, France, Israel, Italy, Lithuania, Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, and the United Kingdom.
- Each project must comprise of at least **three** research teams, each from a different country participating in the Heritage Plus call and based in an eligible institution. The maximum number of research teams in a project is **five**.
- Each participating researcher must be based at an eligible institution and be considered eligible for funding by the funding organisation(s) of the Heritage Plus country where he/she is located. **Please make sure you adhere to the National Eligibility Criteria for each country (Annex A).**
- The consortium must demonstrate sufficient research capacity in order to achieve the project objectives and the management of the consortium must be outlined and explained.

## **Project Structure and roles of Project Partners**

- Each project must comprise of **at least three eligible Principal Investigators (PI)**, each based in an eligible institution in a different country participating in the Heritage Plus Call. The application must identify one of the Principal Investigators as the **Project Leader**.
- **The Project Leader (PL)** is responsible for carrying out and managing the project, in addition to his/her project related research. The PL is a senior researcher with a solid experience of managing collaborative research projects. S/he will be the contact point for the Heritage Plus Coordinator throughout the application process and is responsible for communication with the other partners in the project. Finally, the PL is responsible for the intellectual agenda and coherence of the project as well any reporting duties.
- **A Principal Investigator (PI)** is responsible for leading research activities at his/her institution. The PI is also responsible for the administrative and financial management of funds (if successful) that will be transferred to his/her host institution. Other researchers (senior researchers, post-doctoral researchers) can be part of the PI Project **team** – please read the National Eligibility Criteria for each country (**Annex A**). There can be more than one PI per country but only one PI per institution.

### **Associate Partners (AP)**

- The following participants in a Heritage Plus project should be referred to as **Associate Partners** in the pre-proposal – **these are any participants in a Heritage Plus project that would not usually be eligible according to the National Eligibility Criteria for their country (see Annex A)**. They cannot have an integral role in the project and no other information can be submitted about them (for example, CVs).
- The inclusion of other **stakeholders** is strongly encouraged in Heritage Plus projects as they can often provide significant added value and valuable insights to the project. They can contribute to a Heritage Plus project in an advisory and collaborative capacity to help explore the knowledge transfer/exchange potential and impact of the proposed research.
- In addition, **researchers from non-Heritage Plus** participating countries can be included in, for example, advisory groups, workshops etc and their role can be described in the Description of Work.

The contribution of APs to the project will need to be outlined within the application and a letter of support from the AP must be included.

## **Eligible Costs**

- All costs must be eligible according to the national eligibility rules for each country involved in the project, including the maximum eligible cost per country (see next bullet point)
- For each project, research teams based in each country can request costs up to the available relevant national funding budget limit given in **Annex A**.

- Eligible costs will generally include direct costs such as employment costs, equipment, travel and meeting costs, consumables, dissemination and knowledge transfer costs. Please read the National Eligibility Criteria at **Annex A very carefully** to verify the eligibility of specific budget items according to the rules of the countries participating in your project.
- Countries will differ in the available support for non-academic/government/industry partners – please check the National Eligibility Rules for each country (see **Annex A**).
- The estimated budget must be given in Euros only.
- Recipients of Heritage Plus funding are strongly encouraged to use Open Access publishing wherever possible (see section 6. Open Access Publishing). If publishing under “author pays” regimes is foreseen at the application stage, the related costs should be included in the budget. Costs must be plausible, justified/substantiated and eligible according to the National Eligibility Criteria.
- Projects must not exceed **36 months** in duration. Projects must start from 1<sup>st</sup> April 2015 and finish by 31<sup>st</sup> March 2018 at the latest.

#### **4. Finding researchers to collaborate with**

In order to help researchers or interested partners to find partners in other countries and organisations, an email group (called Heritage Plus) has been set up so that researchers can subscribe to receive such requests, and to post requests themselves.

To use this service, you need to subscribe at the following link - <http://www.jiscmail.ac.uk/HERITAGEPLUS>.

Once you have subscribed to the service, you can then click on ‘post new message’ to send a message to all subscribers, which will include; your contact details, what type of researchers/partners you are seeking, and a short summary of your idea (maximum 200 words). We would ask you use this format to make it easier for subscribers to quickly see if a request/post is relevant to them.

We recommend subscribing immediately but waiting until after 10 Monday March 2014 before posting your request in order to give all countries time to distribute information on the email group and for interested parties to subscribe.

#### **5. Application Procedures**

The Heritage Plus call has a two-step submission and evaluation process.

All proposals must be submitted electronically on the JPI Cultural Heritage website at ([www.jpi-culturalheritage.eu/joint-call/](http://www.jpi-culturalheritage.eu/joint-call/)). The deadline for submission is 18:00 CET on 28th April 2014. Late applications will not be accepted.

- **All proposals must be submitted in English.**
- **The proposal must be submitted by the Project Leader.**

- **The proposal must be submitted as one PDF file and should not exceed 10MB in size.**

### **Pre-proposal Structure**

All pre-proposals should be structured following the guidance below. All page lengths are inclusive of all text, tables (excluding budget table), references, diagrams, and pictures.

The pre-proposal application consists of two parts:

1. The application form, including summary and estimated budget
2. The Description of Work and associated information

Guidance for completing the two parts is provided below.

**The application form for pre-proposals can be accessed via the JPI Cultural Heritage website at ([www.jpi-culturalheritage.eu/joint-call/](http://www.jpi-culturalheritage.eu/joint-call/)). The whole application should be submitted as one PDF file, should not exceed 10MB in size and should not be password protected.**

#### **1. Application form**

The form will ask for basic details such as the names, institution etc of the applicants, contact details, the project title and relevance to Heritage Plus topics, as well as a summary of the project (Section A).

#### ***Project Summary (Section A)***

The abstract in the summary should be written in English, be no more than 300 words and provide:

- a brief context for the proposed research;
- the aims and objectives of the project;
- the relevance to the Heritage Plus aims and topics;
- expected outcomes/impacts of the Heritage Plus project.

#### ***Overall estimated Budget (Section B)***

Please provide details of the estimated budget using the pre-proposal budget template provided.

#### **2. The Description of Work and associated information**

All pages in this section must be numbered. ***An application without a Description of Work will not be accepted.*** The Description of Work should be a self-contained, outline description of the proposed research.

This section should consist of:

- An outline description of the research project (max 5 sides of A4, see below for guidance).
- CVs for the Project Leader and all Principle Investigators (max one side of A4 each).
- Letters of support from each of the Associate Partners (if applicable).

**The outline description of the research project should be written in English and should not exceed five sides of A4.** The minimum font size allowed is 11 (Arial or Times New Roman only). All margins should be at least 15 mm (not including footers or headers).

***The outline description of the work should include:***

Research

- A brief, clear description of the aims, objectives and research questions. Why are these important?
- A brief description of the research context for the project, including references where necessary. What is the background or state-of-the-art of the project? What other research is being, or has been done, in this area? Why is the research you are proposing novel, timely and significant?
- A brief description of the research methods and work plan, including major milestones. Why is the chosen interdisciplinary approach appropriate for addressing the aims of the project and research questions? What new ideas, innovative approaches or advances in methods and tools will the project provide?

Management

- Consortium description to include a description of each partner and expertise of all members the consortium. Why is this balance of partners/expertise necessary to carry out the project?
- A brief explanation of the management plans. What plans are there for effective collaboration across the transnational consortium, including Associate Partners? How will the Project Leader ensure that all milestones are met?
- Brief justification of the resources requested.

Impact

- A brief statement on the fit to the a) aims and b) topics of the Heritage Plus call.
- Outline plans for dissemination and knowledge transfer/exchange, including the development of high-value tools. What are the plans for publication or other public output? How will the results of the project be exploited?
- A brief description of how copyright, intellectual property, ethical issues\* and research integrity\*\* relating to digital outputs and technologies will be dealt with.
- An overview of what ideas and knowledge could be transferred to public and private stakeholders as a result of the project. Why will the outputs and outcomes from the project be highly valued and used by researchers and non-academic stakeholders, including SMEs, heritage owners, public administrations, research partners and local communities?

\*Research teams are responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body in their respective countries. Ethical issues should be interpreted broadly and may encompass, among other things, relevant codes of practice, the involvement of human participants, tissue or data in research, the use of animals, research that may result in damage to the environment and the use of sensitive economic, social or personal data.

\*\*Research Integrity: When preparing your proposal and carrying out your research project, the HERITAGE Plus Management Group expects applicants to adhere to rules of good research practice as outlined in The European Code of Conduct for Research Integrity



(<http://www.esf.org/activities/mo-fora/research-integrity.html>). The principles of integrity include, among others, fairness in providing references, giving credit, honesty in communication and impartiality and independence.

If you have problems using the JPI Cultural Heritage website, please email [jpi.support@beniculturali.it](mailto:jpi.support@beniculturali.it) (for technical support) and [jpich.call@beniculturali.it](mailto:jpich.call@beniculturali.it) (for more general questions).

### **Call Timetable**

<b>Procedure</b>	<b>Schedule</b>
Launch of the Heritage Plus Call	3 March 2014
Deadline for submission of pre-proposals	28 April 2014, 18:00 CET (Brussels, Belgium time)
Eligibility check (including national eligibility check)	From 30 April 2014 to 26 May 2014
Evaluation of pre-proposals by Scientific Committee	From 28 May 2014 to 30 June 2014
Scientific Committee panel meeting	July 2014
Invitation for full proposals or unsuccessful outcome issued	August 2014
Deadline for submission of full proposals	20 October 2014
Evaluation and funding decisions	February 2015
Start of research projects	from April 2015
End of research projects	March 2018

Detailed requirements and instructions on how to complete the next stage will be made available once pre-proposals have been invited to submit a Full Proposal.

## **6. Assessment procedures and criteria**

### **The assessment of pre-proposals**

The assessment of eligible **pre-proposals** will be undertaken by the Scientific Committee of the JPI Cultural Heritage and Global Change supplemented, if necessary, by additional independent and international experts.

Pre-proposals will be assessed against the following evaluation criteria:

- Quality of the proposed research
- Compatibility with the scope of the Heritage Plus call
- Clarity of project aims, work programme, outcomes
- Added value through transnational cooperation

### **The assessment of Full Proposals**

The assessment of **Full Proposals** will be undertaken by independent international peer reviewers covering all fields of research and technology relevant to the call topics. After the independent experts have carried out a remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list. The Heritage Plus Management Group will ensure and verify the fair and equitable nature of the evaluation process and its compliance with the Heritage Plus guidelines. The European Commission and an independent observer assigned by them will verify the fairness of the selection process and its compliance with ERANET Plus rules and principles.

Eligible **Full Proposals** will be assessed against the following evaluation criteria:

Criterion		Threshold/ Score
Research and/or technological excellence – the quality of the trans-national project	<ul style="list-style-type: none"> <li>• Sound concept, and quality of research questions and objectives</li> <li>• Progress beyond the state-of-the-art</li> <li>• Quality and effectiveness of the research, technological methodology and interdisciplinary approach, and associated work plan</li> </ul>	3/5
Quality and efficiency of the implementation and the management	<ul style="list-style-type: none"> <li>• Appropriateness of the management structure and procedures</li> <li>• Quality, and relevant expertise and experience of the individual participants (including experience of coordinating research across national boundaries)</li> <li>• Quality of the consortium as a whole (including complementarity, balance between disciplines, level of staffing, plans for effective collaboration), including other stakeholders</li> <li>• Appropriate allocation and justification of the resources to be committed (budget, staff, equipment)</li> </ul>	3/5
Potential impact	<ul style="list-style-type: none"> <li>• Fit to the a) aims and b) topics of Heritage Plus</li> <li>• Contribution of ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high-value tools applied over the short to mid-term</li> <li>• Likelihood that the outputs and outcomes will be highly valued and used by researchers, non-academic stakeholders and society, including SMEs, heritage owners, public administrations, research partners and local communities.</li> <li>• Appropriateness of measures for the dissemination and/or exploitation of Heritage-plus project results, and management of intellectual property.</li> </ul>	3/5

## 7. Open Access Publishing, Dissemination and Knowledge Transfer/Exchange

### Open Access Publishing

Recipients of a Heritage Plus award are required to deposit an electronic copy of each of the published version(s) or final manuscript(s) accepted for publication of a research publication relating to project results published before or after the Heritage Plus award final report in an institutional or subject-based repository at the moment of publication. Heritage Plus award holders are required to make their best efforts to ensure that electronic copies become freely and electronically available to anyone through this repository:

- Immediately if a research publication is published “open access”, i.e. if an electronic version is also available free of charge via the publisher;  
OR
- Within 6 months of publication.

Each publication must also be uploaded to the Heritage Portal at [www.heritageportal.eu/](http://www.heritageportal.eu/).

### **Dissemination and Knowledge transfer/Exchange**

Knowledge transfer and exchange activities are a crucial dimension to any proposed research project. In addition to the networking that takes place among academic partners and broader dissemination activities aimed at wider academic audiences, projects should also develop links with stakeholders outside the academy in order to maximise the societal benefit of the research. For example collaborations may include the creative, cultural and heritage sectors, broadcasters, museums, galleries, business, the public sector, voluntary, community and charitable organisations, policy makers and practitioners. Collaborations should be meaningful for all partners involved and enable joint learning throughout the duration of the project and beyond. Public engagement activities may also be included, where appropriate, to promote a wide understanding of the nature and impact of the research.

## Annex A – National Eligibility Criteria

### Contents

	<b>Page</b>
Summary of National Eligibility Criteria	13
Detailed National Eligibility Criteria	23
• Belgium	23
• Cyprus	25
• Denmark	27
• France	28
• Israel	29
• Italy	30
• Lithuania	32
• Netherlands	33
• Norway	35
• Poland	36
• Portugal	38
• Romania	40
• Spain	42
• Sweden	43
• United Kingdom	44

Summary of eligibility criteria					
Country	Who can apply	Available budget per country	Maximum amount that can be requested, per project	Additional general criteria	National Contact Details
<b>Belgium</b>	The Belgian partner is employed by a Belgian university and/or public scientific institution, and/or non-profit research center institution (cfr list at <a href="http://www.belspo.be/belspo/fisc/wi_list_fr.stm">http://www.belspo.be/belspo/fisc/wi_list_fr.stm</a> )	The total budget available for Belgium is 100,000 EUR	The maximum amount per project must not exceed 100,000 EUR	At least 60% of the partner's budget is spent on personnel. The staff costs are limited to a maximum amount of: 60.000 €/year for a scientist with a Master's degree (regardless of years of experience) 90.000 €/year for a scientist with a PhD (regardless of years of experience) 50.000 €/year for a technician (regardless of years of experience)he staff budget for a Belgian coordinator and 10% maximum of the staff budget for the other Belgian partners.	Claudine Belleflamme, email: <a href="mailto:Claudine.BELLEFLAMME@belspo.be">Claudine.BELLEFLAMME@belspo.be</a>

<b>Cyprus</b>	The Host Organisation (HO) of a project could be a Research / Academic Organisation or a Public Benefit Organisation located permanently in the areas under the control of the Republic of Cyprus (excluding the UK Sovereign Base Areas). Partner Organisations (PA) could be Research / Academic Organisations, Enterprises and / or Public Benefit Organisations located in Cyprus.	The total budget available for Cyprus is 200,000 EUR	Up to €100.000,00 per project	Each project proposal may include up to two (2) Partner Organisations. - Each individual is allowed to participate in two project proposals only under the same Call for Proposals, regardless of the role he/she undertakes in each proposal - Each individual can participate in project proposals under one organisation only or as an Independent Researcher, regardless of his/her employment in more than one organisation. - The participation of organisations and individuals, which/whom the RPF's Board of Directors has decided to exclude from its Programmes, is forbidden. - Only one Independent Researcher (IR) may be included in each project proposal.	Achilleas Hadjikyriacou, Scientific Officer Tel: +357 22205021 Email: <a href="mailto:ahadjikyriacou@research.org.cy">ahadjikyriacou@research.org.cy</a>
<b>Denmark</b>	To participate in a JPI-CH consortium as Project Leader (PL) you must be at the level of a senior researcher. To participate in a JPI-CH Consortium as Principal Investigator (PI) you must hold a PhD or Equivalent qualifications	The total budget available for Denmark is 130,000 EUR	Maximum amount to be funded per project is €65,000 including overhead.		Ms Mette Bjerger Tel: +45 72318302 Email: <a href="mailto:mbj@fi.dk">mbj@fi.dk</a> Ms Johanne Westergaard- Kabelmann Tel: +45 72318333 Email: <a href="mailto:jwk@fi.dk">jwk@fi.dk</a>

<b>France</b>	Researchers based at organizations eligible to ANR funding (EPST, EPIC, Universities, public cultural institutions, private enterprises, societies...). Potential positions include junior and senior researchers, post-doctoral researchers, research assistants.	The total budget available for France is 1,000,000 EUR	Maximum amount to be funded per project for the whole French consortium (ANR and French Ministry of Culture and communication) may not exceed 250,000 EUR and a minimum of 50,000 EUR, for a maximum period of three years.		Mireille Brange, <a href="mailto:Mireille.BRANGE@agencerecherche.fr">Mireille.BRANGE@agencerecherche.fr</a> Maele Sergheraert, <a href="mailto:Maele.SERGHERAERT@agencerecherche.fr">Maele.SERGHERAERT@agencerecherche.fr</a> Tel:01 73 54 82 46
<b>Israel</b>	Universities and academic institutions recognised by the Israeli Council for Higher Education	The total Israeli budget available for the Heritage Plus call is 40,000 EUR	Maximum amount to be funded per project may not exceed 20,000 EUR		Dr Sinaia Netanyahu, Chief Scientist Telephone: 972 2 6553755 Email: <a href="mailto:Netanyahus@sviva.gov.il">Netanyahus@sviva.gov.il</a>

<b>Italy</b>	The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects: Public Research Organisations, Universities, Research Institutes, Enterprises. Local Administrations can also participate to projects but in conjunction with one of the above mentioned entities. Each of the above mentioned entities is eligible for funding only if it is located in Italy.	The total available budget for Italy is 1,275,000 EUR	<p>A minimum funding budget per project is not fixed. The funding request of Italian partners for each project, in terms of grant, cannot exceed 250.000 EUR</p> <p>The maximum funding committed by Italy is 1.275.000 EUR as grants and 3.475.000 EUR as loans.</p>		<p>MiBACT: Patrizia Bianconi Tel: +39 348 6060558 Email: <a href="mailto:Patrizia.Bianconi-01@beniculturali.it">Patrizia.Bianconi-01@beniculturali.it</a> MIUR: Aldo Covello Tel: +39 069772 6465 or 3389364371 EMAIL: <a href="mailto:aldo.covello@miur.it">aldo.covello@miur.it</a> OR Vincenzo Di Marco Tel: +39 069772 7727 OR Alessandra Cuscianna Email: <a href="mailto:alessandra.cuscianna@miur.it">alessandra.cuscianna@miur.it</a> Tel: +39.0697727333</p>
--------------	--	---	---	--	---



<b>Lithuania</b>	The main applicant is a Lithuanian higher education and research institution (which is listed in the Register of Ministry of Education and Science of Republic of Lithuania) together with principle investigator (researcher) in Lithuania. Museums, libraries and archives obtained of National status can submit proposals for funding of the projects only as partners of the main applicant.	The total available budget for Lithuania is 100,000 EUR	Maximum amount to be funded per project may not exceed 50,683 EUR (175 000 Lt). For one calendar year up to 26,065 EUR (90 000 Lt) can be requested.	The workload of each researcher of the Lithuanian team must be at least 20 hours multiplied by the duration of the project in months.	Kornelija Janaviciute Tel: +370 5 210 7396 Email: <a href="mailto:kornelija.Janaviciute@lmt.lt">kornelija.Janaviciute@lmt.lt</a>
<b>Netherlands</b>	<b>Project Leader</b> - Senior researchers in the Humanities who are employed at Dutch universities or NWO and KNAW institutes may apply for funding and participate in a HERITAGE Plus consortium as Project Leader. Note that the employment can be tenured appointment or a temporary appointment for the course of the application process and the research project. See full criteria for Netherlands for links to further information.	The total available budget for the Netherlands is 750.000 EUR	The budget requested per Dutch project team may not exceed 250,000 EUR	For the Netherlands this is a short document which can be found as annex to this call and can be downloaded from <a href="http://www.nwo.nl/over-nwo/organisatie/nwo-onderdelen/gw/internationale+financiering">http://www.nwo.nl/over-nwo/organisatie/nwo-onderdelen/gw/internationale+financiering</a>	NWO Humanities Department Netherlands Organisation for Scientific Research <a href="mailto:heritageplus@nwo.nl">mailto:heritageplus@nwo.nl</a> +31 70 3440567

<b>Norway</b>	Completed a doctoral degree or have corresponding Qualifications	The total available budget for Norway is 600,000 EUR	The maximum funding per project may not exceed 250,000 EUR.	Norway will support applications from all topics in the announcement. Norway will not support projects where the main topic is research and development of restoration/conservation technologies or techniques.	Eli Ragna Tærum, RCN, <a href="mailto:et@rcn.no">et@rcn.no</a> , tel: +47 22037283  Tonte Hegard Ministry of Climate and Environment, <a href="mailto:tonte.hegard@kld.dep.no">tonte.hegard@kld.dep.no</a> , tel: +47 22245989
<b>Poland</b>	Collaborative Research Project (CRP) Proposals may only be submitted by: state cultural institutions for which the Minister of Culture and National Heritage is the organiser and cultural institutions of self-governments; state archives; public academies of fine art, theatre, film and music; non-governmental organisations. The organisations listed above can create a consortium with public Higher Education Institutions, Institutes of Polish Academy of Sciences, other (state) research institutes in order to implement the project.	The total available budget for Poland is 700,000 EUR	Maximum MKiDN contribution per project is 250,000 EUR		<b>MKiDN as Heritage Plus Beneficiary:</b>  Dorota Janiszewska-Jakubiak <a href="mailto:djaniszewska@mkidn.gov.pl">djaniszewska@mkidn.gov.pl</a> tel. +48-22-42-10-335  <b>NIMOZ as Heritage Plus National Contact Point:</b>  Paulina Florjanowicz Director's Representative for International Relations <a href="mailto:pflorjanowicz@nimoza.pl">pflorjanowicz@nimoza.pl</a>  Radosław Brudnicki National Contact Point for Heritage Plus in Poland <a href="mailto:rbrudnicki@nimoza.pl">rbrudnicki@nimoza.pl</a> tel. +48-22-256-96-21 mobile +48-721-121-220

<b>Portugal</b>	<p>The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects: Higher Insitutions including their institutes and Research and Development Centres; Associate Laboratories; State Laboratories; Private non-profit institutions whose main objective is to carry out S&amp;T activities; Companies; other public and private non-profit institutions which carry out or participate in scientific research activities.</p>	<p>The total available budget for Portugal is 300,000 EUR</p>	<p>The contribution of FCT to the HERITAGE PLUS call for proposals will be 300 000 EUR. Maximum funding per awarded project:</p> <ul style="list-style-type: none"> <li>• Up to 200,000 EUR if the applicant is the transnational project consortium coordinator;</li> <li>• Up to 125,000 EUR if the applicant is NOT the transnational project consortium</li> </ul>	<p>The percentage of time dedicated to transnational projects will not be added to the percentage of time dedicated to existing national projects.</p>	<p>Luisa Igreja Tel. +351 21 3911537 <a href="mailto:luisa.igreja@fct.pt">luisa.igreja@fct.pt</a></p> <p>Carlos Pereira Tel. +351 21 3924397 <a href="mailto:carlos.pereira@fct.pt">carlos.pereira@fct.pt</a></p>
-----------------	--	---	--	--	---

<b>Romania</b>		The total available budget for Romania is 200,000 EUR	The maximum funding per project is 75,000 EUR		
<b>Spain</b>	Only partners eligible under the Spanish "Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad" of the "Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016" can apply. Those include Universities, Public Research Institutions, Technological centers, and others non-profit Institutions performing RTD activities in Spain. The Principal Investigator (PI) must hold a PhD	The total available budget for Spain is 300,000 EUR	The maximum funding per project is 60,000 EUR		Aníbal González, <a href="mailto:anibal.gonzalez@mineco.es">anibal.gonzalez@mineco.es</a> . Tel. +34 916 038 749

<b>Sweden</b>	Grants can be applied for by researchers with a PhD or higher at establishments of higher education research institutes or within the heritage sector. One necessary qualification for the award of grants is for at least two different institutions or disciplines to submit a joint application, but with one of them acting as applicant. For these purposes, "institution" includes both university departments and institutions in the heritage sector. "Disciplines" are branches of science/scholarship or specialised fields. The NHB has adopted this procedure with a view to encouraging cross- and multi-disciplinary co-operation between different institutions and sectors.	The total available budget for Sweden is 150,000 EUR	The maximum funding per project is 150,000 EUR		<a href="mailto:Christina.Fredengren@raa.se">Christina.Fredengren@raa.se</a>
---------------	---	--	--	--	--

<b>United Kingdom</b>	<p>Proposals may only be submitted by Research Organisations who are eligible to apply to the AHRC. These organisations are: Higher Education Institutions (HEI) that are directly funded for research by Higher Education Funding Council for England, Department for Employment and Learning, Higher Education Funding Council for Wales and Scottish Funding Council; Independent Research Organisations that have received Research Council recognition to apply to the AHRC in responsive mode; and Research Council Institutes.</p> <p>To be eligible as a PI, the researcher must be actively engaged in postdoctoral research and be of postdoctoral standing. This means that they must either have a doctorate or can demonstrate in the application that you have equivalent research experience and/or training.</p>	<p>The total available budget for the UK is 750,000 EUR</p>	<p>The maximum funding per project is 250,000 EUR</p>		<p>Hattie Allsop, <a href="mailto:h.allsop@ahrc.ac.uk">h.allsop@ahrc.ac.uk</a> or +44 (0)1793 416038;  Karen Buchanan, <a href="mailto:k.buchanan@ahrc.ac.uk">k.buchanan@ahrc.ac.uk</a> or +44 (0)1793 416092;  Gail Lambourne, <a href="mailto:g.lambourne@ahrc.ac.uk">g.lambourne@ahrc.ac.uk</a> or +44 (0)1793 416082.</p>
-----------------------	--	---	---	--	---



instruments, including computer hardware. Equipment needs to be purchased in the first half of the project.

- **Overheads:** Institutions' general overheads that cover, in one lump sum, administration, telephone, postal, maintenance, heating, lighting, electricity, rent, machine depreciation, and insurance costs. The total amount of this item may not exceed 5% of the total staff and operating costs.
- **Subcontracting:** Expenses incurred by a third party to carry out tasks or provide services that require special scientific or technical competences outside the institution's normal area of activity. The amount may not exceed 25% of the total budget allocated to the Belgian partner concerned.



## **Country: Cyprus**

Organisation Name: Research Promotion Foundation (RPF)

### **Who can apply?**

#### Beneficiaries

The Host Organisation (HO) of a project could be a Research / Academic Organisation (cat. A.1 and A.2) or a Public Benefit Organisation (cat. Γ.1 and Γ.2) located permanently in the areas under the control of the Republic of Cyprus (excluding the UK Sovereign Base Areas). Partner Organisations (PA) could be Research / Academic Organisations (cat. A.1 and A.2), Enterprises (cat. B.1, B.2, B.3 and B.4) and / or Public Benefit Organisations (cat. Γ.1 and Γ.2) located in Cyprus. Each project proposal may include up to two (2) Partner Organisations.

#### Conditions for participation

The general conditions for participation in project proposals are the following:

- Each individual is allowed to participate in two project proposals only under the same Call for Proposals, regardless of the role he/she undertakes in each proposal.
- Each individual can participate in project proposals under one organisation only or as an Independent Researcher, regardless of his/her employment in more than one organisations.
- The participation of organisations and individuals, which/whom the RPF's Board of Directors has decided to exclude from its Programmes, is forbidden.
- Only one Independent Researcher (IR) may be included in each project proposal.

The general terms and conditions regarding eligibility for participation and proposal submission, the categories of organizations and individuals and the roles of the participants are described in detail in Chapter 19 of the [DESMI 2009-2010 Work Programme Document](#).

#### National priorities

The thematic priorities supported by the RPF are specified in the national call text. Proposals submitted under this call should relate to at least one of these themes.

### **What are the eligible costs for researchers in your country?**

#### Maximum budget

Up to €100.000,00 per project

#### Duration of the project

12-36 months

#### Regulations and Conditions of Funding

For the budget distribution the following rules apply:

- All Cypriot organisations participating in a project proposal are entitled for funding irrespective of their role.
- Independent Researchers are only allowed to claim "Personnel Costs" and "Travel Costs" without exceeding 10.000 Euros.
- A Consortium Agreement must be submitted before signing the contract with RPF.

### Eligible Expenses

The eligible cost categories (cf. [DESMI 2009-2010 Work Programme Document](#)) for the present Call are:

Personnel Costs  
Research Instruments and Equipment Costs  
Costs for External Services (up to 10%)  
Dissemination (at least 2%)  
Travel  
Consumables  
Access (up to 10%)  
Overheads (up to 20%)  
Specific Costs

### **Links to further information or documents:**

For more information regarding Cyprus' national rules for participation please see relevant Call for Proposals and the DESMI 2009-2010 Work Programme Document on the [RPF's website](#).

### **Contact:**

Achilleas Hadjikyriacou, Ph.D., Scientific Officer, National Research Programmes Unit  
Research Promotion Foundation, Tel: +357-22205021, [ahadjikyriacou@research.org.cy](mailto:ahadjikyriacou@research.org.cy)



## **Denmark (DFF)**

### **DFF Eligibility Requirements for JPI-CH HERITAGE Plus applicants based in Denmark**

The Danish Council for Independent Research (DFF) participates in a joint call under the Joint Programming Initiative Cultural Heritage. The Danish Council for Independent Research | Humanities (FKK) has on behalf of DFF allocated 130.000 € to Danish participation.

#### **Who can apply?**

To participate in a JPI-CH consortium as Project Leader (PL) you must be at the level of a senior researcher.

To participate in a JPI-CH consortium as Principle Investigator (PI) you must hold a PhD or have equivalent qualifications.

#### **What are the eligible costs for Danish researchers?**

The total Danish budget available for the HERITAGE Plus call is 130.000 € including overhead. Within this budget the Council expects to fund 1 to 2 projects. Maximum amount to be funded per project is 65.000 € including overhead.

You may apply for funding to cover expenses that are directly attributable to the suggested project and which are relevant and necessary in order to carry out the project, such as

- Scientific/academic salaries
- Technical/administrative salaries
- Equipment costs
- Operating costs (e.g. for data collection, travel costs, consumables, organization of scientific conferences, workshops etc.)

#### **Indirect costs - overhead:**

- Grants administered by Danish state institutions, including Danish universities, subject to the rules regarding grant-funded research activities in the Danish Ministry of Finance's budget guidelines ("*Budgetvejledning*"), are to include an overhead contribution of 44 per cent of the Research Council's share of the direct expenses (*Example:* Having applied for 90.000 € including 44 per cent overhead, direct costs would be 62.500 € and overhead 39.600 €.)
- Other Danish public institutions, including regional and municipal institutions, are to include an overhead contribution of 3.1 per cent of the council's share of the direct expenses.

#### **Funding criteria:**

The Danish Council for Independent Research's rules for budgeting etc. described in the DFF Call for proposals A2013 and S2014 are to be followed:

[http://fivu.dk/en/research-and-innovation/funding-programmes-for-research-and-innovation/calls/2013/call-files/uk\\_dff-call\\_autumn-2013\\_spring-2014-ydun.pdf](http://fivu.dk/en/research-and-innovation/funding-programmes-for-research-and-innovation/calls/2013/call-files/uk_dff-call_autumn-2013_spring-2014-ydun.pdf)

#### **CONTACT:**

The Danish Agency for Science, Technology and Innovation (DASTI)  
The Danish Council for Independent Research | Humanities  
Bredgade 40, DK-1260 Copenhagen K, DENMARK

Ms. Mette Bjerger

E-mail address: [mbj@fi.dk](mailto:mbj@fi.dk), Phone: +45 72318302

Ms. Johanne Westergaard-Kabelmann

E-mail address: [jwk@fi.dk](mailto:jwk@fi.dk), Phone: +45 72318333



## **HERITAGE PLUS call – eligibility rules for French applicants**

### **Country**

France

### **Organisation Name**

Agence Nationale de la Recherche, Ministère de la culture et de la communication

### **Who can apply?**

Researchers based at organizations eligible to ANR funding (EPST, EPIC, Universities, public cultural institutions, private enterprises, societies...). Potential positions include junior and senior researchers, post-doctoral researchers, research assistants...

For details please read: <http://www.agence-nationale-recherche.fr/fileadmin/documents/2013/Reglement-financier-ANR-RF-2013-01.pdf>

### **What are the eligible costs for researchers in your country?**

Maximum amount to be funded per project (for the whole French consortium) may not exceed k€ 250 and be under 50k€, for a maximum period of three years.

Standard national rules apply, including for overheads. Staff costs, travel costs, outsourcing, investment costs and other costs are eligible under the provisions of the ANR's Règlement financier (See: <http://www.agence-nationale-recherche.fr/fileadmin/documents/2013/Reglement-financier-ANR-RF-2013-01.pdf> )

### **All budget items must be fully justified.**

Please, include the financial budget table of ANR "document financier de soumission" (available on the ANR programme's webpage) when submitting the Full Proposal form.

### **Contact**

Agence Nationale de la Recherche  
212 rue de Bercy 75012 Paris

Mireille Brangé  
Mireille.Brange@agencerecherche.fr  
Responsable scientifique

Maëlle Sergheraert  
Chargée de mission scientifique  
Maele.Sergheraert@agencerecherche.fr  
01 73 54 82 46

### **Links to further information or documents:**

"Modalités de participation et recommandations pour les participants français"



**STATE OF ISRAEL**  
Ministry of Environmental Protection

## Office of the Chief Scientist

### Israel Eligibility Criteria – Heritage Plus

#### Country

Israel

#### Organization Name

Ministry of Environmental Protection

The Israel Ministry of Environmental Protection participates in a joint call under the Joint Programming Initiative Cultural Heritage.

#### Who can apply?

Universities and academic institutions recognized by the Israeli Council for Higher Education

#### Funding commitment

The total Israeli budget available for the HERITAGE Plus call is 40000 €

#### What are the eligible costs for researchers in your country?

- Salaries for researchers, research associates, students and technicians;
- Materials (disposable)
- Laboratory analysis
- Overhead cost
- Expenses for local travel.

#### Funding Criteria

Funding will be in accordance with the Ministry of Environmental Protection guidelines for financing research projects provided in the following link:

<http://www.sviva.gov.il/SUBJECTSENV/ENVINFO/KOLKORE2014/Pages/Heritage2014.aspx>

All Budget items must be justified

#### Maximum funding participation of the Israeli Ministry of Environmental Protection per awarded project

20000 € per project

#### Contacts:

Dr. Sinaia Netanyahu

Chief Scientist

Ministry of Environmental Protection

Kanfei Neshirim 5 Jerusalem, Postal Code 95464, POB 34033, Israel

Tel: 972-2-6553755

e-mail: Netanyahu-s@sviva.gov.il

Kanfei Nesharim St. 5, P.O. Box 34033, Jerusalem 95464

+972-2-6553756 +972-2-6553752 www.sviva.gov.il

Netanyahu-s@sviva.gov.il





**MINISTERO DELL'ISTRUZIONE,  
DELL'UNIVERSITÀ E DELLA  
RICERCA**

Direzione Generale per  
l'Internazionalizzazione della Ricerca



**MINISTERO DEI BENI, DELLE ATTIVITÀ  
CULTURALI E DEL TURISMO**

Segretariato Generale

**Country:**

Italy

**Organisation Name:**

Ministero dell'Istruzione, dell'Università e della Ricerca (MIUR).  
Ministero per i Beni e le Attività Culturali e Turismo (MiBACT).

**Who can apply?**

The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects:

- Public Research Organizations
- Universities
- Research Institutes depending from the Ministry of Cultural Heritage, Activities and Tourism
- Enterprises

Local Administrations can also participate to projects but in conjunction with one of the above mentioned entities.

Each of the above mentioned entities is eligible for funding only if it is located in Italy.

**What are the eligible costs for researchers in your country?**

It is eligible for funding any collaborative research project. Are eligible for funding fundamental research activities and industrial research activities, as defined in the European Commission Communication 2006/C323/01.

The maximum funding committed by Italy is 1.275.000 € as grants and 3.475.000 as loans.

The following costs borne by the recipients and incurred exclusively in the execution of the project are considered eligible:

- Personnel costs (including permanent personnel, temporary personnel, grant personnel, doctorates);
- Coordination cost (only for the partner which acts as project coordinator)
- Acquisition of scientific and technical instruments;
- Consultants;
- Dissemination cost (publications, conference presentations);
- Mission (only international missions for University and Public Research Organization. National missions and any kind of mission for private entities must be included in the overheads)
- Overheads, equal to 50% of the personnel cost

**Please also include your country's maximum contribution per project.**

A minimum funding budget per project is not fixed. The funding request of Italian partners for each project, in terms of grant, cannot exceed 250.000 €

**Links to further information or documents:**

In addition to the documents which will be published for the launch of the HERITAGE PLUS call, MIBACT and MIUR will publish in their web site a specific national call document with detailed information on all the above summarized issues, including also the funding levels and the additional national documents to be provided by Italian participants.

**Contact:****MIBACT:**

Patrizia Bianconi

JPICH Coordination Unit and Call Secretariat, Project manager

+39.348.6060558, [patrizia.bianconi-01@beniculturali.it](mailto:patrizia.bianconi-01@beniculturali.it)

Website: <http://www.jpi-culturalheritage.eu/>

**MIUR:**

Aldo Covello, DG for Internationalization of Research, Office for European Cooperation,

+39.06.9772 6465, +39.3389364371, [aldo.covello@miur.it](mailto:aldo.covello@miur.it)

Vincenzo Di Marco, DG for Internationalization of Research, Office for Research and Enterprises,

+39.06.9772 7727, [vincenzo.dimarco@miur.it](mailto:vincenzo.dimarco@miur.it)

Website: <http://www.ricercainternazionale.miur.it/era/programmazione-congiunta/jpi-ch.aspx>

**Country:**  
Lithuania

**Organisation Name:**  
Research Council of Lithuania (RCL)

**Who can apply?**

**The main applicant** is Lithuanian higher education and research institution (which is listed in the Register of Ministry of Education and Science of Republic of Lithuania) together with principle investigator (researcher) in Lithuania. Museums, libraries and archives obtained of National status can submit proposals for funding of the projects only as partners of the main applicant.

**What are the eligible costs for researchers in your country?**

The total Lithuanian budget available for the HERITAGE Plus call is € 100 000.

One project can require up to 50 683 € (175 000 Lt) in Lithuania. For one calendar year up to 26 065 € (90 000 Lt) can be requested.

Participations in the projects may last up to 36 months.

The workload of each researcher of Lithuanian team must be at least 20 hours multiplied by the duration of the project in months.

**Eligible direct costs** for Lithuanian researchers:

- Personnel
- Subcontracting
- Consumables
- Travel and Subsistence
- Equipment
- Other

**Overheads:**

- Up to 30% of Personnel and Subcontracting costs.

Researcher can participate only in one proposal per Call.

**Links to further information or documents:**

This is not a comprehensive list of requirements for the Lithuanian participants. All national rules will be listed in Lithuanian language in the "Description for Financing HERITAGE PLUS projects".

**Contact:**

Kornelija Janaviciute, Chief Officer, International Programmes Unit of Research Foundation  
Research Council of Lithuania

E-mail: [kornelija.janaviciute@lmt.lt](mailto:kornelija.janaviciute@lmt.lt)

Tel: +370 5 210 7396

[www.lmt.lt](http://www.lmt.lt)



## **HERITAGE PLUS call – eligibility rules for Dutch applicants**

### **Country**

The Netherlands

### **Organisation Name**

Netherlands Organisation for Scientific Research/Dutch Heritage Agency

### **Who can apply?**

#### **Project Leader/main applicant**

Senior researchers in the Humanities who are employed at Dutch universities or NWO and KNAW institutes may apply for funding and participate in a HERITAGE Plus consortium as Project Leader/Main applicant. Note that the employment can be a tenured appointment or a temporary appointment for the course of the application process and the research project. The [General Terms and Conditions of NWO Grants](#) 2011 state which Dutch organizations can submit a funding proposal to NWO.

#### **Project Members/co-applicants**

Researchers employed at Dutch universities or NWO- and KNAW-institutes can be a member of the HERITAGE Plus consortium. The Dutch part of the HERITAGE Plus consortium must comprise at least one half-time (0,5 fte) Postdoc for the full project duration.

Researchers not formally affiliated with a research institute recognised by NWO ("hogescholen", TNO, Dutch Cultural Heritage Agency, museums) can also be part of a HERITAGE Plus consortium, but cannot function as formal Project Leader. Personnel costs for researchers associated with these organisations will be reimbursed at the same level as the researchers employed at Dutch universities or NWO- and KNAW-institutes (see eligible costs).

#### **Stakeholder involvement**

It is strongly encouraged to include relevant stakeholders in the HERITAGE Plus consortia. Relevant stakeholders are those public or private partners relevant to setting up effective consortia targeting any of the priority themes for this call. The personnel costs of these stakeholder partners are not eligible for funding under this call; however material costs as specified below are eligible.

### **What are the eligible costs for researchers in your country?**

The total Dutch budget available for the HERITAGE Plus call is € 750.000. The maximum duration of a HERITAGE plus project is 3 years. The budget per project (duration three years) may not exceed k€ 250.

Eligible **personnel costs** (maximum project duration 3 years) are:

- Temporary academic personnel (PhD, postdoc, assistant researcher). The personnel costs will be funded in accordance with the most recent version of the [VSNU contract Agreement for Funding Scientific Research](#) (VSNU contract 1-7-2013: postdoc 1.0 fte for 3 years € 199.465; PhD 1.0 fte for 3 years € 156.363). In the case of an assistant researcher the budget requested will be assessed against experience and the type of activities; most often that will mean using the NWO-HBO salary tables in the same VSNU contract.
- Temporary non-academic personnel. In the case of non-academic personnel the budget requested will be assessed against experience and the type of activities. The personnel costs will be funded in accordance with the most recent version of the [VSNU contract Agreement for Funding Scientific Research](#).
- For senior permanent staff a Replacement Grant may be applied for. Replacement grants are based on standard amounts. The maximum amount that may be requested for the entire

research project is €50,000 for an exemption of 0.5 FTE for a duration of 24 months. Lesser exemptions will be calculated proportionally. For example, the maximum that may be requested for an exemption corresponding to 0.5 FTE for a duration of 12 months is €25,000. The maximum Replacement Grant may be distributed over up to three persons.

Eligible **material costs** directly related to the project (up to a maximum of € 50.000) are:

- Costs for organizing project meetings and workshops (venue, travel and accommodation and subsistence costs). The material costs also include all costs pertaining to the project meetings for all consortium members.
- A benchfee of € 5.000 may be requested for each of the postdocs or PhDs in the project consortium for participating in international conferences and/or summer schools.
- Costs for knowledge exchange and valorisation activities.
- Joint publications costs.
- Other material costs (contact NWO to check eligibility of proposed material costs).

#### **All budget items must be justified.**

Note that in accordance with the NWO-VSNU agreement costs for consumables, i.e. computers, laptops, standard software and other costs that belong to the standard infrastructure of universities, research institutes, studios or labs (e.g. accommodation, books) are not eligible for funding. General costs for project management and coordination are also not eligible for funding. Overhead costs are not eligible.

#### **Links to further information or documents:**

- The most recent versions of the VSNU contract specifying eligible personnel costs: <http://www.nwo.nl/financiering/hoerwerkt-dat/Salaristabellen>
- Link to the Heritage Plus Call: <http://www.jpi-culturalheritage.eu/>
- Link to the JPI Cultural Heritage: <http://www.jpi-culturalheritage.eu/>
- Link to NWO Humanities: <http://www.nwo.nl/en/about-nwo/organisation/nwo-divisions/gw>
- Link to the Cultural Heritage Agency of the Netherlands: <http://www.cultureelerfgoed.nl/en>

#### **Contact:**

NWO Humanities Department  
Netherlands Organisation for Scientific Research  
[heritageplus@nwo.nl](mailto:heritageplus@nwo.nl)  
+31 70 3440567

**Country: Norway**

Organisation	The Research Council of Norway, RCN <a href="http://www.forskningsradet.no/en/Home_page/1177315753906">http://www.forskningsradet.no/en/Home_page/1177315753906</a>
National contact point	Eli Ragna Tærum, RCN, <a href="mailto:et@rcn.no">et@rcn.no</a> , tel: +47 22037283
NCP	Tonte Hegard Ministry of Climate and Environment, <a href="mailto:tonte.hegard@kld.dep.no">tonte.hegard@kld.dep.no</a> , tel +47 22245989
Eligible Institutions	See more about general application requirements: <a href="http://www.forskningsradet.no/en/General_application_requirements/1184159007037">http://www.forskningsradet.no/en/General_application_requirements/1184159007037</a>
Eligible Applicants	Completed a doctoral degree or have corresponding qualifications
Eligible Costs	Collaborative Research Project (Researchers project), see more about payroll and indirect expenses, rates for fellowship grants: <a href="http://www.forskningsradet.no/en/Payroll_expenses_and_rates/1138882216669">http://www.forskningsradet.no/en/Payroll_expenses_and_rates/1138882216669</a> and requirements for Researcher project: <a href="http://www.forskningsradet.no/en/Researcher_project/1195592882768">http://www.forskningsradet.no/en/Researcher_project/1195592882768</a>
Anticipated amount of funding for this call	Up to 0,6 Mio. €
Maximum amount per proposal	Within a single project proposal the maximum Norwegian contribution can be up to 250 000 Euros
Relevant national documents (links)	Call announcement from the RCN Miljø2015 web page: <a href="http://www.forskningsradet.no/prognett-miljo2015/Home_page/1224697848161">http://www.forskningsradet.no/prognett-miljo2015/Home_page/1224697848161</a>  General RCN conditions for funding: <a href="http://www.forskningsradet.no/en/Application_information/1138882212933">http://www.forskningsradet.no/en/Application_information/1138882212933</a>
Subject, relevance criteria	Norway will support applications from all topics in the announcement. Norway will not support projects where the main topic is research and development of restoration/conservation technologies or techniques.

**Country: Poland**

**Organisation Name: Ministry of Culture and National Heritage (MKiDN)**

**Implementing agency: National Institute for Museums and Public Collections (NIMOZ)**

**Who can apply?**

Collaborative Research Project (CRP) Proposals may only be submitted by:

- a) state cultural institutions for which Minister of Culture and National Heritage is the organiser
- b) cultural institutions of self-governments
- c) state archives
- d) public (state) Academies of Fine Arts, Theater, Film and Music
- e) non-governmental organisations

above entities listed from „a” to „e” can create consortium with public (state) Higher Educational Institutions, Institutes of Polish Academy of Sciences or (state) Research Institutes in order to implement the project.

The MKiDN has adopted this procedure with a view to encouraging cross- and multi-disciplinary co-operation between cultural heritage and research institutions. Direct application of research institutions is not possible due to legal constraints.

Organisation of dissemination activities (workshops, training activities, etc.) in Poland will be mandatory for Polish Partners as MKiDN is willing to strengthen transfer of projects findings to entire cultural heritage sector.

**What are the eligible costs for researchers in your country?**

Maximum MKiDN contribution per project is 250,000 EUR and minimum contribution per project is 25,000 EUR.

Eligible cost are:

- a) personnel cost,
- b) equipment,
- c) other (materials, travel, dissemination activity)
- d) subcontracting (research services, max. 50% of the project total budget)

**Links to further information or documents:**

<http://www.nimoz.pl/pl/dzialalnosc/heritage-plus>

**Contact:****For MKiDN as Heritage Plus Beneficiary:**

Dorota Janiszewska-Jakubiak

Deputy Director Department of Cultural Heritage  
Ministry of Culture and National Heritage  
ul. Krakowskie Przedmieście 15/17  
00-071 Warszawa  
POLAND  
e-mail: [djaniszewska@mkidn.gov.pl](mailto:djaniszewska@mkidn.gov.pl)  
tel. +48-22-42-10-335

**For NIMOZ as Heritage Plus National Contact Point:**

National Institute for Museums and Public Collections  
ul. Goraszewska 7  
02-910 Warsaw  
POLAND

- Paulina Florjanowicz  
Director's Representative for International Relations  
[pflorjanowicz@nimoza.pl](mailto:pflorjanowicz@nimoza.pl)
- Radosław Brudnicki  
National Contact Point for Heritage Plus in Poland  
[rbrudnicki@nimoza.pl](mailto:rbrudnicki@nimoza.pl)  
tel. +48-22-256-96-21  
mobile +48-721-121-220

**Country**

Portugal

**Organisation Name**

Fundação para a Ciência e a Tecnologia

**Who can apply?**

The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects:

- Higher Education Institutions, their institutes and R&D centres;
- Associate Laboratories;
- State Laboratories;
- Private non-profit institutions whose main objective is to carry out S&T activities;
- Companies;
- Other public and private non-profit institutions which carry out or participate in scientific research activities.

**What are the eligible costs for researchers in your country?**

The following costs borne by the recipients and incurred exclusively in the execution of the project are considered eligible:

- Human resources;
- Missions;
- Consultants;
- Acquisition of goods and services;
- Registration of patents;
- Adaptation of buildings and facilities;
- Acquisition of scientific and technical instruments;
- Overheads up to a limit of 20% of the eligible direct costs.

VAT should be included in the budget figures provided.

Percentage of costs covered by national funding:

- Large Enterprises, Groups and Associations of Enterprises, Medium Enterprises, Small Enterprises - 50%;
- Research Institutes and Universities - 100%.

Payments made to companies may not exceed 50% of the total cost of the company's participation. During the execution of the project, the recipients should present to FCT the documents related to the total expenses made.

**Exception to national regulations**

The percentage of time dedicated to transnational projects will not be added to the percentage of time dedicated to existing national projects.

**Funding commitment**

The contribution of FCT to the HERITAGE PLUS call for proposals will be 300 000 Euros.

**Maximum funding per awarded project**

- Up to 200 000 Euros if the applicant is the transnational project consortium coordinator;
- Up to 125 000 Euros if the applicant is NOT the transnational project consortium coordinator

Portuguese applicants must follow the *Regulations governing access to funding for scientific research and technological development projects — 2010 (with 2011 changes)* at:

<http://www.fct.pt/apoios/projectos/regulamento.phtml.en>

**Anticipated number of fundable research groups**

1 - 2

**Eligibility of project duration**

Maximum 3 years.

**Links to further information or documents:**

Information available at <http://www.fct.pt/apoios/projectos/regulamento.phtml.en>

**Contact:**

Luisa Igreja

Tel. +351 21 3911537

E-mail: [luisa.igreja@fct.pt](mailto:luisa.igreja@fct.pt)

Carlos Pereira

Tel. +351 21 3924397

E-mail: [carlos.pereira@fct.pt](mailto:carlos.pereira@fct.pt)

Departamento das Relações Internacionais (DRI)

**FCT** - Fundação para a Ciência e a Tecnologia

Av. D. Carlos I, nº126 - 7º

1249 - 074 Lisboa

Portugal

**ROMANIA (RO)****Ministry Of National Education –Research Activity (MEN)****MEN Eligibility Criteria for HERITAGE PLUS Joint Call applicants based in RO**

Each Joint European Research Project (JERP) :

- a) may be submitted by legal RTD entities eligible according to the national regulations of the participating countries. The funding scheme targets at institutional collaboration: legal private persons only may not apply
- b) must fall within the strategic subtopics established by the Strategic Research Agenda
- c) will have duration of one to two years and need to include a substantial scientific contribution from each partner institution

**Who can apply?**

In Romania Higher Education Establishments, Public Research Centres, Private Non-profit Research Centres and the Commercial sector (including SMEs) are eligible for funding.

**What are the eligible costs for researchers in your country?**

Romania's maximum contribution per project: 75.000 Eur

**I Eligible costs as Direct Cost***Events*

In general all costs directly related to the preparation and the implementation of events like workshops, conferences etc. are eligible.

*Travel*

Here, lump sums are taken as a basis for budget calculation. Nevertheless the final calculation will be done on the basis of invoices. A general lump sum of 700 € (economy class & return ticket) for each travel to another HERITAGE PLUS country will be applied.

*Subsistence allowance*

The subsistence allowance per day (full day) in € including accommodation costs etc. in the context of the business trips should be applied according to the national legal rules. The figures for accommodation will be considered as upper funding limits and final calculation will be done on the basis of the invoices.

*Consumables and supplies*

Any consumables necessary for the implementation of the project may be considered as direct eligible costs. The costs for consumables and supplies for a Romanian participant are limited to 3600 € per year per project.

*Costs of personnel*

Personnel costs are costs for scientific and administrative personnel as well other supporting staff (temporary employees etc.) to the extent as they are employed on the research project. In order to avoid double funding, only the cost for additional personnel should be granted. In Romania the following upper limits for personnel costs are applied.



Ctr. no	Categories of activities	Level of studies	Position / professional degree	Upper limit in euro/ person/ month
1.	Activities requiring a high level of creativity and / or management experience and skills	Higher	CS I, CS II, IDT I, IDT II, university professor, university lecturer, programme / project manager	4300
2.	Activities requiring advanced knowledge of analysis and synthesis methods as well as application skills	Higher	CS II, IDT III, CS, IDT, university lecturer, , university assistant, programme / project manager, project responsible	2900
3.	Activities requiring knowledge of analysis and synthesis methods and research methodologies as well as application skills	Higher	Research assistant, doctor's degree candidate, master's degree candidate	1900
4.	Support activities	Higher or secondary	TI, TII, TIII, TS, other	1000

#### *Subcontracting*

The general rule should be that applicants shall implement the JERP and shall have the necessary resources to that end. However, it should be accepted that as an exception certain parts that are not "core" parts of the project may be subcontracted. Subcontracting should only be eligible when it deals with support services like rent of locations, translation costs, costs for technical equipment in the context of the organisation of events or printing services etc. For Romania the costs for subcontracting are limited to 10% of the overall contribution of MEN to the resp. JERP.

#### II Eligible costs as Indirect costs

Eligible costs as indirect costs are the overheads and are calculated as a percentage of the direct costs excluding subcontracting. Institutions belonging to all sectors should have an eligible overhead rate of 20 %.

#### III. Upper funding limits for the eligible costs

Upper funding limits for the eligible costs in JERPs are applying to non-economic activities for which the upper funding limit should be 100% of the eligible costs.

#### **Contact:**

Ministry of National Education –Research Activity (MEN)  
Dr.Monica Alexandru  
Tel.: +40-21-318 3064  
E-mail: monica.alexandru@ancs.ro  
Internet: <http://www.research.edu.ro>



**Country: Spain**

**Organisation Name: MINECO**

### **Who can apply?**

Only partners eligible under the Spanish "*Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad*" of the "*Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016*" can apply.

Those include Universities, Public Research Institutions, Technological centers, and other non-profit Institutions performing RTD activities in Spain.

The Principal Investigator (PI) must hold a PhD. Other requirements might apply (see detailed information in the *Plan Estatal* documents below).

### **What are the eligible costs for researchers in your country?**

The total available budget for Spain is 300,000 EUR. The maximum funding per project is 60,000 EUR.

Personnel, small equipment, consumables, coordination, travel and mobility cost, and other cost, are eligible according to national regulations (see. Art. 9 Orden ECC/1780/2013 below).

Overheads are not funded under this call.

### **Links to further information or documents:**

Orden ECC/1780/2013, de 30 de septiembre, por la que se aprueban las bases reguladoras para la concesión de ayudas públicas del Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad, en el marco del Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016. («BOE» núm. 236, de 2 de octubre de 2013, páginas 80222 a 80256, [http://www.boe.es/diario\\_boe/txt.php?id=BOE-A-2013-10259](http://www.boe.es/diario_boe/txt.php?id=BOE-A-2013-10259))

Resolución de 5 de noviembre de 2013, de la Secretaría de Estado de Investigación, Desarrollo e Innovación, por la que se aprueba la convocatoria para el año 2013 del procedimiento de concesión de ayudas correspondientes al Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad, en el marco del Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016. («BOE» núm. 266, de 6 de noviembre de 2013, páginas 89295 a 89333 [http://www.boe.es/diario\\_boe/txt.php?id=BOE-A-2013-11617](http://www.boe.es/diario_boe/txt.php?id=BOE-A-2013-11617) )

### **Contact:**

Aníbal González,  
[anibal.gonzalez@mineco.es](mailto:anibal.gonzalez@mineco.es)  
Tel. +34 916 038 749



**Country: Sweden**

**Organisation Name: Swedish National Heritage Board**

**Who can apply?**

Grants can be applied for by researchers with a PhD or higher at establishments of higher education research institutes or within the heritage sector. One necessary qualification for the award of grants is for at least two different institutions or disciplines to submit a joint application, but with one of them acting as applicant. For these purposes, "institution" includes both university departments and institutions in the heritage sector. "Disciplines" are branches of science/scholarship or specialised fields. The NHB has adopted this procedure with a view to encouraging cross- and multi-disciplinary co-operation between different institutions and sectors. Great importance will be attached to the findings being disseminated within the NHB, the heritage sector and the universities.

**What are the eligible costs for researchers in your country?**

Among eligible costs are OH up to a certain level, but not the purchase of equipment or books that ought to be covered by this OH. Publication costs are not eligible.

Sweden's maximum contribution per project is 150,000 EUR.

**Links to further information or documents:**

[http://www.raa.se/wp-content/uploads/2012/06/fou-program\\_2012-20161.pdf](http://www.raa.se/wp-content/uploads/2012/06/fou-program_2012-20161.pdf)

**Contact:**

Please contact the Swedish team on [jpi@raa.se](mailto:jpi@raa.se)



## **AHRC Eligibility Requirements for Heritage Plus applicants based in UK**

**Country: United Kingdom**

**Organisation: Arts and Humanities Research Council**

### **Who can apply?**

**Organisations:** Proposals may only be submitted by Research Organisations who are eligible to apply to the AHRC. These organisations are:

- Higher Education Institutions (HEI) that are directly funded for research by HEFCE, DEL, HEFCW and SFC
- Independent Research Organisations that have received Research Council recognition to apply to the AHRC in responsive mode (<http://www.ahrc.ac.uk/FundingOpportunities/Pages/IndependentResearchOrganisations.aspx>)
- Research Council Institutes

**Project Leaders (PL) and Principle Investigators (PI):** To be eligible, the Investigator must be actively engaged in postdoctoral research and be of postdoctoral standing. This means that they either have a doctorate or can demonstrate in the application that they have equivalent research experience and/or training.

The Project Leader or Investigator must have a level of skills, knowledge and experience appropriate to the nature of the proposed project, including intellectual leadership of the project (or aspects of the project).

Project Leaders and Investigators from the UK must adhere to contractual requirements of AHRC Principle Investigators, please consult Section 3 of the [AHRC Research Funding Guide](#) for further information.

### **Eligible costs for UK researchers**

The UK elements of projects must be costed on the basis of the full economic costs (FEC) of the research, and 80% of these costs can be claimed.

In order to cost the proposal accurately it is advised that applicants should calculate their budget using the directly allocated, directly incurred and indirect headings as a starting point.

There is no defined exchange rate for this call and you will not be required to state one in the application.

Only an indicative budget will need to be provided for the pre-proposal stage. A more detailed budget will be required if the applicant is invited to submit a full proposal. You are advised, therefore, to prepare the budget for the pre-proposals using the FEC headings and keep a record of this and the exchange rate both for audit purposes and for a full proposal.

For full guidance on costings see Section 2 on Costs in the [AHRC Research funding Guide](#)

**CONTACT:**

Arts and Humanities Research Council  
Polaris House, North Star Avenue, Swindon, SN2 1FL

Miss Hattie Allsop  
Tel: +44 (0)1793 416038  
E-mail address: [h.allsop@ahrc.ac.uk](mailto:h.allsop@ahrc.ac.uk)

Mrs Karen Buchanan  
Tel: +44 (0)1793 416092  
E-mail address: [k.buchanan@ahrc.ac.uk](mailto:k.buchanan@ahrc.ac.uk)

Dr Gail Lambourne  
Tel: +44 (0)1793 416082  
E-mail address: [g.lambourne@ahrc.ac.uk](mailto:g.lambourne@ahrc.ac.uk)